

CENTRAL VIRGINIA REGIONAL JAIL

13021 James Madison Highway
Orange, Virginia



ADOPTED BUDGET FY 2020-2021

Adopted: MARCH 12, 2020

FRANK E. DYER, III
Superintendent

CENTRAL VIRGINIA REGIONAL JAIL AUTHORITY



FLUVANNA

Donald Weaver
Sheriff Eric Hess
Eric Dahl (At Large Member)

GREENE

Marie Durrer
Sheriff Steve Smith

LOUISA

Troy Wade (Vice Chairman)
Sheriff Donald Lowe

MADISON

Kevin McGhee
Sheriff Erik J. Weaver

ORANGE

James P. Crozier (Chairman)
Sheriff Mark Amos

Central Virginia Regional Jail



*Serving the Counties of
Fluvanna, Greene, Louisa, Madison, and Orange
Frank E. Dyer, III, Superintendent*

RESOLUTION

TO ADOPT AND APPROPRIATE FUNDING FOR
FY2021 BUDGET FOR THE
CENTRAL VIRGINIA REGIONAL JAIL

WHEREAS, budget work sessions have been conducted and a proposed budget for Fiscal Year 2021 was presented to the Jail Authority Board, and the Authority considered and discussed the substance of the proposed budget; and


WHEREAS, appropriate notice, accompanied with the proposed budget, has been provided to the supporting Jurisdictions of the Jail; and

NOW, THEREFORE, BE IT RESOLVED, by the Jail Authority Board of the Central Virginia Regional Jail, that the Jail's Budget for Fiscal Year 2021 is established and adopted in the amount of **\$16,418,250**. That beginning the first day of July 2020, and ending the thirtieth day of June 2021, the amounts shown in the attached budget are hereby appropriated to the various accounts and departments as set forth therein; and that the Superintendent is charged with the responsibility for administering the budget in order to expedite or effectively carry out the work of the Jail in conformance with the purposes of the approved budget.

ADOPTED this 12th day of March, 2020.


James Crozier, Chairman

ATTEST:


Frank E. Dyer, III, Superintendent

(SEAL)



RESOLUTION

TO ADOPT A BUDGET FOR THE

FISCAL YEAR

ENDING ON SEPTEMBER 30, 2011

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[Signature]
Governor

ATTEST

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Secretary of the Commonwealth

(17-01)

ADOPTED BUDGET SUMMARY

EXPENDITURES						
DEPARTMENTS	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
Salaries	\$ 8,971,066	\$ 9,617,898	\$ 10,815,566	\$ 11,450,732	\$ 635,166	5.87%
Administration	224,663	244,644	321,250	351,200	29,950	9.32%
Information Technology	80,003	100,687	89,864	188,387	98,523	109.64%
Training	138,772	133,678	227,540	223,540	(4,000)	-1.76%
Transportation	42,208	56,329	57,450	57,450	-	0.00%
Security	171,575	138,251	220,625	210,425	(10,200)	-4.62%
Medical	1,340,226	1,492,542	1,473,100	1,702,200	229,100	15.55%
Food Services	679,681	771,837	769,425	985,000	215,575	28.02%
Re-Entry Programs	4,560	6,582	23,977	65,516	41,539	173.25%
Buildings and Grounds	584,994	635,001	750,230	823,900	73,670	9.82%
Non-Departmental	200	10,200	65,500	65,500	-	0.00%
Capital	566,728	447,852	1,127,700	294,400	(833,300)	-73.89%
Total Expenditures	\$ 12,804,676	\$ 13,655,501	\$ 15,942,227	\$ 16,418,250	\$ 476,023	2.99%

REVENUES						
REVENUE SOURCE	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
CVRJ Sources	\$ 261,616	\$ 316,761	\$ 251,290	\$ 395,983	\$ 144,693	57.58%
Local Share	9,022,168	8,422,703	8,422,704	8,422,704	-	0.00%
Local Share - Medical Recovery	87,906	382,405	-	-	-	0.00%
Other Revenue	-	25,000	-	-	-	0.00%
Commonwealth	5,322,631	5,088,438	5,192,280	5,234,513	42,233	0.81%
Federal	667,325	1,249,600	600,000	600,000	-	0.00%
CVRJ Reserves	-	-	1,475,953	1,765,050	289,097	19.59%
Total Revenues	\$ 15,361,646	\$ 15,484,907	\$ 15,942,227	\$ 16,418,250	\$ 476,023	2.99%

CENTRAL VIRGINIA REGIONAL JAIL
 FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

REVENUES

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFF +/-	% INC/DEC
<u>CVRJ Resources</u>							
150101	Interest Earned	\$ 16,126	\$ 80,626	\$ 20,000	\$ 80,000	\$ 60,000	300.00%
160503	Work Release / HEM Programs	152,905	156,357	145,000	165,200	20,200	13.93%
160506	Housing Inmates / Non-Member Jurisdictions	12,775	8,590	-	-	-	0.00%
180302	Refunds - COBRA Premiums	1,786	-	-	-	-	0.00%
180303	Refunds - Other	28,047	24,081	5,000	5,000	-	0.00%
180304	Refunds - Inmates	30,751	24,583	32,000	23,500	(8,500)	-26.56%
180306	Refunds - Commissary Officer /Education Dir.	19,226	22,524	49,290	122,283	72,993	148.09%
	<i>Total CVRJ Resources</i>	\$ 261,616	\$ 316,761	\$ 251,290	\$ 395,983	\$ 144,693	57.58%
<u>Local Government Revenue</u>							
180401	Fluvanna	\$ 1,282,050	\$ 1,242,349	\$ 1,242,349	\$ 1,228,030	\$ (14,319)	-1.15%
180402	Greene	1,524,746	1,328,260	1,328,261	\$ 1,463,024	134,763	10.15%
180403	Louisa	3,110,844	2,760,962	2,760,962	\$ 2,589,139	(171,823)	-6.22%
180404	Madison	918,457	838,059	838,059	\$ 925,655	87,596	10.45%
180405	Orange	2,186,071	2,253,073	2,253,073	\$ 2,216,856	(36,217)	-1.61%
	<i>Total Revenue from Local Government</i>	\$ 9,022,168	\$ 8,422,703	\$ 8,422,704	\$ 8,422,704	\$ 0	0.00%
<u>Other Miscellaneous Revenue</u>							
189906	Sales of Property	\$ -	\$ 25,000	\$ -	\$ -	\$ -	-
	<i>Total Other Miscellaneous Revenue</i>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<u>Local Government Recovered Medical</u>							
190201	Fluvanna	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
190202	Greene	16,429	-	-	-	-	0.00%
190203	Louisa	-	78,658	-	-	-	0.00%
190204	Madison	-	235,051	-	-	-	0.00%
190205	Orange	71,477	68,696	-	-	-	0.00%
	<i>Total Revenue from Local Government</i>	\$ 87,906	\$ 382,405	\$ -	\$ -	\$ -	0.00%

CENTRAL VIRGINIA REGIONAL JAIL
 FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

REVENUES

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFF +/-	% INC/DEC
<i>Revenue from the Commonwealth</i>							
240105	Salaries and Fringes	\$ 4,285,915	\$ 4,284,869	\$ 4,291,128	\$ 4,380,952	\$ 89,824	2.09%
240106	Housing State Prisoners	851,152	803,569	851,152	803,561	(47,591)	-5.59%
240107	Expenditure Reimbursements	185,564	-	50,000	50,000	-	0.00%
	<i>Total Revenue from the Commonwealth</i>	\$ 5,322,631	\$ 5,088,438	\$ 5,192,280	\$ 5,234,513	\$ 42,233	0.81%
<i>Revenue from the Federal Government</i>							
330115	Housing Federal Prisoners	\$ 667,325	\$ 1,240,668	\$ 600,000	\$ 600,000	\$ -	100.00%
330116	Grant - Bullet Proof Vest Program	\$ -	\$ 8,932	\$ -	\$ -	\$ -	0.00%
<i>Use of CVRJ Reserves</i>							
499999	Fund Balance	\$ -	\$ -	\$ 1,475,953	\$ 1,765,050	\$ 289,097	19.59%
TOTAL REVENUES		\$ 15,361,646	\$ 15,484,907	\$ 15,942,227	\$ 16,418,250	\$ 476,023	2.99%

150101 - Interest Earned

Interest earned on bank deposits.

160503 - Work Release / HEM Program

The work release program allows an inmate to go to work each day and report back to the jail after work. The program status granted by the Court is a privilege and any violation will result in removal from the program. Earnings earned are used to pay Court Ordered Child Support, fines, restitution and costs, expenses related to work and to defray the costs of room and board. The Home Electronic Monitoring Program (HEM) is an extension of the Work Release Program. It is a cost-effective method of incarceration by electronic monitoring that allows an inmate to remain productive in society by working, returning to their home at the end of the workday, with the home becoming the jail cell.

160504 - Housing Non-Member Jurisdictions

Inmates that are housed for non-participating members of the Jail.

CENTRAL VIRGINIA REGIONAL JAIL
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Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFF +/-	% INC/DEC
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180302 - 180306 - Refunds

Refunds received, which are netted against expenditures.

180401 - 180405 Local Share

Revenue is based upon the average prisoner day for each participating jurisdiction for the preceding three fiscal years, divided by the total average prisoners per day.

JURISDICTION POPULATION DAYS

<u>Fiscal Year</u>	<u>Fluvanna</u>	<u>Greene</u>	<u>Louisa</u>	<u>Madison</u>	<u>Orange</u>	
2016-2017	19,031	17,428	32,738	12,061	31,802	
2017-2018	17,742	20,619	35,008	13,596	29,295	
2018-2019	13,327	21,641	37,865	12,118	29,333	
Total Population - 3 Fiscal Years	50,100	59,688	105,611	37,775	90,430	
Average Population	16,700	19,896	35,204	12,592	30,143	114,535
Percentage Allocation	14.58%	17.37%	30.74%	10.99%	26.32%	100.00%

Revenue from the Commonwealth

240105 - Salaries and Fringes

The Constitution of Virginia specifically established certain offices of the Commonwealth and it is required that those offices receive funding from the Commonwealth. Each year the General Assembly determines the total amount of funds and positions available to each group of offices. Currently CVRJ receives funding for 124 Compensation Board Positions, including a fringe reimbursement of 10.06% collectively, for VRS, Group Life Insurance and FICA. CVRJ also receives temp funding of \$17,827, including fringe, and an office expense reimbursement of \$10,710.

240106 - State Prisoner Days

As part of the requirement of budgeting for certain offices of the Commonwealth, the Commonwealth is required to provide a per diem payment for local responsible inmates in the amount of \$4.00 per day and a per diem payment of \$12.00 per day for State Responsible Inmates.

240107 - Expenditure Reimbursement

Reimbursement from the Commonwealth for medical claims for State Responsible Inmates.

CENTRAL VIRGINIA REGIONAL JAIL
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REVENUES

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFF +/-	% INC/DEC
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Revenue from the Federal Government

330115 - Housing Federal Prisoners

The U.S. Marshal Service pays a daily rate of \$50.00 per day to house a federal inmate.

CENTRAL VIRGINIA REGIONAL JAIL
 FY2021 ADOPTED BUDGET

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EXPENDITURES - Salaries and Benefits (33205-10)

Account Number	Description	FY2018 ACUTALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
1000	Salaries	\$ 5,996,574	\$ 6,156,597	\$ 6,836,906	\$ 7,120,089	\$ 283,183	4.14%
1101	Salaries - Commissary Officer	21,169	22,424	29,596	30,188	592	2.00%
1102	Salaries -Education Director *	-	-	-	66,300	66,300	100.00%
1103	Salaries - Bilingual Interpreter Stipen*	-	-	-	50,000	50,000	100.00%
1200	Salaries - Overtime	230,788	353,959	259,000	362,559	103,559	39.98%
1211	Salaries - Leave Payout *	4,176	-	-	10,000	10,000	0.00%
1300	Salaries - Medicaid Tech Part-Time	-	-	-	20,400	20,400	100.00%
1900	Unemployment	6,116	-	6,000	6,000	0	0.00%
	<i>Total Salaries and Wages</i>	<i>\$ 6,258,823</i>	<i>\$ 6,532,980</i>	<i>\$ 7,131,502</i>	<i>\$ 7,665,536</i>	<i>\$ 534,034</i>	<i>7.49%</i>
2100	FICA	\$ 455,384	\$ 477,532	\$ 545,101	\$ 585,954	\$ 40,853	7.49%
2210	VRS	679,819	731,650	835,470	824,371	(11,099)	-1.33%
2211	VRS - DC 401(A)	4,284	6,351	10,401	11,852	1,451	13.95%
2212	VRS - DC 457	290	176	450	600	150	33.33%
2300	Health Insurance	1,324,137	1,600,198	1,986,699	1,986,699	0	0.00%
2310	COBRA Premiums	1,786	-	-	-	0	0.00%
2320	Retiree Health Insurance Credit	20,339	19,870	21,000	21,000	0	0.00%
2400	Group Life Insurance	78,121	79,503	89,563	96,968	7,405	8.27%
2700	Workers' Compensation	116,274	135,263	158,493	218,493	60,000	37.86%
2710	Hybrid Disability Insurance	2,770	3,876	6,137	6,258	121	1.97%
2830	LODA	29,040	30,500	30,750	33,000	2,250	7.32%
	<i>Total Employee Benefits</i>	<i>\$ 2,712,244</i>	<i>\$ 3,084,919</i>	<i>\$ 3,684,064</i>	<i>\$ 3,785,196</i>	<i>\$ 101,132</i>	<i>2.75%</i>
	Total Salaries and Benefits	\$ 8,971,066	\$ 9,617,898	\$ 10,815,566	\$ 11,450,732	\$ 635,166	5.87%

**CENTRAL VIRGINIA REGIONAL JAIL
FY2021 ADOPTED BUDGET**

ADOPTED: MARCH 12, 2020

EXPENDITURES - Salaries and Benefits (33205-10)

1000 - 1300 - Salaries

Salaries represent the following positions:

Operational Positions - 155	
Superintendent	1
Administration	3
Captain	1
Chaplain	1
Classification	3
Deputy Superintendent	1
Finance	3
Food Services	10
IT	1
LIDS / Records	7
Maintenance	4
Major	1
Medicaid Technician (Part-Time)	1
Medical	12
Officers	87
Standards	1
Training	2
Transportation	9
Work Force	2
Work Release	5
	<hr/>
	155

Commissary Positions - 2	
Commissary Officer (Part-Time)	1
Education Director*	1

*FY2021 is the first year for budgeting; position was approved after the adoption of FY2020 Budget

1103 - Bilingual Interpreter Stipend

Any employee with CVRJ who claims they are proficient in communicating in a foreign language may request to commit as being an interpreter for the facility. CVRJ uses Language Testing International (LTI) to test the employee in their proficiency in numerous areas of communication. A proficient test is an unrehearsed/studied ability. Individuals who test as being proficient are awarded a Certification from LTI and will then become eligible for a stipend. ***New appropriated line item.**

1200 - Overtime

Overtime associated with outside medical security detail and special assignments

1211 - Leave Payout

Leave payout for those employee who leave employment with CVRJ who are in good standing. ***New appropriated line item.**

2100 - FICA

The Federal Insurance Contribution Act (FICA) directs both employees and employers to fund Social Security and Medicare. The total FICA tax is 15.3%, with a required contribution by both the employee and employer of 7.65%

EXPENDITURES - Salaries and Benefits (33205-10)

2210 - VRS

The Virginia Retirement System (VRS) is an independent state agency administering retirement benefits for Virginia's public sector employees. VRS provides an actuarial valuation report to assist employers in establishing required contribution levels. The rates for FY2021-FY2022 will be 11.36% beginning July 1, 2020.

2211 - VRS - 401(A)

On January 1, 2014, VRS designed a third plan outside of VRS 1 and VRS 2 Plans, called the Hybrid Retirement Plan. The hybrid plan is a combination of the defined benefit and contribution vesting program. The defined contribution component of the hybrid plan provides for a 401(a) cash match plan of 1% by both the employee and employer.

2212 - VRS - 457(b)

Under the VRS Hybrid Retirement Plan, members can elect a voluntary contribution between 0.5% and 4% to a 457(b). The maximum employer match is 2.5%.

2300 - Health Insurance

Over 335 local Virginia jurisdictions participate in the Commonwealth's The Local Choice (TLC) health benefit program, offering coverage with Anthem Insurance. The program was created by the General Assembly and has been providing health coverage to local jurisdictions since 1990. CVRJ offers two health plans through the program. Experience Rating determines any rate increase. Groups with fewer than 300 participating employees have a risk protection of \$100,000, meaning any claims less than \$100,000 are not considered in determining an increase

2310 - COBRA Premiums

Cobra premiums paid on behalf of individuals enrolled with CVRJ's health insurance after leaving employment. This line item is netted against revenue reimbursements.

2320 - Retiree Health Insurance Credit

Benefit to retirees who were employed with CVRJ prior to December 31, 1991, and who are receiving retirement benefits from VRS, are eligible to receive up to \$250.00 towards the retiree's single coverage for health insurance.

2400 - Group Life Insurance

An employee who is a member in the Virginia Retirement System (VRS) are members in the VRS Group Life Insurance Program. The carrier for VRS is Minnesota Life. The rates for FY2021-FY2022 will be 1.34% beginning July 1, 2020

2700 - Workers' Compensation Insurance

Workers' Compensation Insurance provides benefits to employees for work related injuries or illnesses that includes medical care and wages from lost work time. Current rates have not been determined, and current House Bills may greatly impact a significant increase to premiums.

CENTRAL VIRGINIA REGIONAL JAIL
FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Salaries and Benefits (33205-10)

2710 - Hybrid Disability Insurance

Members of the VRS Hybrid Retirement Plan have coverage for short term and long term disability.

2900 - LODA

Participating in the Line of Duty Act (LODA) fund with Vacorp Risk Management.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Administrative (33205-20)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3120	Financial Auditor	\$ 13,100	\$ 18,289	\$ 15,000	\$ 20,000	\$ 5,000	33.33%
3122	PREA Audit (3 Year Audit)	250	374	8,000	-	(8,000)	-100.00%
3123	OPEB Actuarial Valuation	-	-	-	5,000	5,000	100.00%
3130	Financial Planning - 5 Year Plan	1,900	12,699	7,000	7,000	0	0.00%
3132	Medicaid Consultant	-	-	-	1,000	1,000	100.00%
3150	Legal Services	8,618	10,481	20,000	30,000	10,000	50.00%
3151	Litigation	810	20,000	65,000	40,000	(25,000)	-38.46%
3153	General Assembly Representation	16,278	15,884	20,000	18,000	(2,000)	-10.00%
3160	Data Processing	16,924	17,167	20,000	20,000	0	0.00%
3170	Community Corrections Program	75,000	75,000	75,000	75,000	0	0.00%
3201	Interpreter Services	-	-	3,750	3,750	0	100.00%
3321	Maintenance Contracts - Office Equipment	2,182	2,155	4,300	4,300	0	0.00%
3500	Printing and Binding Services	1,529	2,219	2,000	2,200	200	10.00%
3600	Advertising	-	-	500	-	(500)	-100.00%
5210	Postage	6,242	5,944	5,000	6,100	1,100	22.00%
5301	Insurance - Boiler and Machinery	3,163	2,972	4,000	3,200	(800)	-20.00%
5302	Insurance - General and Increased Liability Limits	-	505	1,000	700	(300)	-30.00%
5303	Insurance - Inland Marine	-	884	1,000	1,000	0	0.00%
5307	Insurance - Public Officials Liability	2,807	2,877	3,500	3,200	(300)	-8.57%
5308	Insurance - Law Enforcement Liability	41	-	500	-	(500)	-100.00%
5309	Insurance - General Property	22,081	19,921	26,000	24,000	(2,000)	-7.69%
5320	Insurance - Accident Inmate	3,750	3,750	4,000	3,750	(250)	-6.25%
5410	Lease - Office Equipment	3,489	6,713	5,000	9,000	4,000	80.00%
5530	Meals and Lodging	2,312	2,596	2,500	3,000	500	20.00%
5540	Conventions and Education	360	180	2,500	1,000	(1,500)	-60.00%
5550	ADA Compliance Training	-	-	-	20,000	20,000	100.00%
5810	Dues and Memberships	1,863	3,139	2,500	4,000	1,500	60.00%
5820	Bank Service Charges	129	-	-	12,000	12,000	0.00%
6001	Office Supplies	16,834	16,945	18,000	18,000	0	0.00%
6012	Books and Subscriptions	2,416	3,246	3,200	4,000	800	25.00%
8102	Furniture and Fixtures	22,585	704	2,000	12,000	10,000	500.00%
Total Administrative		\$ 224,663	\$ 244,644	\$ 321,250	\$ 351,200	\$ 29,950	9.32%

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

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EXPENDITURES - Administrative (33205-20)

3120 - Financial Auditor

An audit is a professional, independent examination of a government agency's financial statements and accounting documents following generally accepted accounting principles.

3122 - PREA Audit

All confinement facilities covered under the Prison Rape Elimination Act (PREA) standards must be audited at least once during every three-year audit cycle to be considered compliant with PREA standards.

3123 - OPEB Actuarial Valuation

The key purpose of an actuarial valuation is to inform the plan sponsors of the amount that needs to be contributed each year to adequately fund benefits. It is a requirement when postemployment benefits are offered to retirees and is required as part of the financial audit.

3130 - Financial Planning - 5 Year Plan

A multiyear plan is a financial plan that lists and describes capital projects the governmental agency plans to undertake, how the projects will be funded and the effects of the plan on the financial contributors of the Jail. A capital project results in the acquisition or increased value of capital assets (i.e. land, land improvements, infrastructure and equipment).

3132 - Medicaid Consultant

The Virginia Association of Regional Jails (VARJ) has retained the services of a consultant in working through the complex regulations regarding Medicaid expansion to inmates. The consultant represents the members of the Association and delivers critical information in regards to benefits, making application and General Assembly Representation. The costs for the consultant is equally shared amongst the members of the Association.

3150 - Legal Services

The law firm representing CVRJ is an independent contractor appointed and hired by the Authority Board. The attorney serves as a full-service law firm, except for matters of litigation, which are billed separately on a case by case basis and under a separate appropriated line item.

3151 - Legal Services - Litigation

Funding for any potential litigation that falls outside of the scope of non-litigating services.

3153 - General Assembly Representation

CVRJ retains the services of Kemper Consulting, which is a full-service government relations firm that specializes in providing constant and individualized lobbying services before the General Assembly. Representation by the firm on behalf of CVRJ is crucial in maintaining the Jail's federal exemption status and retaining current funding from the Compensation Board for positions and housing.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

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EXPENDITURES - Administrative (33205-20)

3160 - Data Processing

Automatic Data Processing, Inc. (ADP) is CVRJ's outsourcing service provider for Payroll/HR Management.

3170 - Community Corrections Program

Pursuant to Budget Bill, Item 393, Section 10.2.D.1, a total of \$300,000 is projected for the Comprehensive Community Corrections and Pretrial Services Program for localities that belong to CVRJ. Seventy five (75) percent is funded by the State and the remaining twenty-five (25) percent is required to be funded by CVRJ.

3201 - Interpreter

The American Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. Services provided by a qualified interpreter who provides efficient and impartial translations for inmates who are deaf or have a hearing impairment.

3321 - Maintenance Contracts - Office Equipment

A maintenance contract is an agreement which requires the specific performance of repairing, cleaning, altering, or improving of tangible personal property on a regular or irregular basis to ensure its continued satisfactory operation. The budgeted amount is for four (4) copiers.

3500 - Printing and Binding Services

Services provided by a vendor for printing, binding, collating, and laminating printed materials in large volumes.

5210 - Postage

Payments made for postage and other mailing services.

5301 - 5320 - Insurance

Payments for insurance coverage to VACORP Risk Management

5410 - Office Equipment

Lease of office equipment for a explicitly specified piece of equipment. The budgeted amount is for four (4) copiers and one (1) postage meter.

5530: Meals and Lodging

Costs of meals, lodging, tolls and parking fees related to routine business and/or attendance for training.

5540 - Education and Training

Registration fees and materials to attend conferences, conventions and training sessions.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

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EXPENDITURES - Administrative (33205-20)

5550 - ADA Compliance Training

The American Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. Proper ADA Compliance training and ADA Certification provides staff with latest information on ADA regulations, guidelines, implementation and best practices.

5810 - Dues and Memberships

Payments made for dues and membership to organizations, associations and providers that are distinct in providing benefits and resources to CVRJ. (i.e. VARJ, Sam's Club, Amazon Prime, Notary Fees etc.)

5820 - Bank Service Charges

Administrative charges as fees incurred by the bank for the expense associated with account transactions and product services

6001 - Office Supplies

Payments made for small, expendable, daily use items such as paper clips, post-it notes, pads, pens, pencils, copier paper, stationary, envelopes, and other miscellaneous items.

6012 – Books and Subscriptions

Payments made for Virginia Code Books and other legal materials, periodicals, newspapers, magazines and technical literature.

8102 - Furniture and Fixtures

Payments made for desks, file cabinets, lamps, calculators, chairs, shredder, etc.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Information Technology (33205-21)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3161	IT Service Contracts	\$ 20,044	\$ 24,345	\$ 16,636	\$ 19,450	2,814	16.92%
3311	IT Technical Support	219	38	1,500	5,000	3,500	233.33%
5240	Internet Services	-	-	-	4,960	4,960	100.00%
5530	Meals and Lodging	-	200	1,000	1,000	-	0.00%
5540	Conventions and Education	1,495	1,740	1,500	1,500	-	0.00%
6001	Computer Supplies and Consumables	14,969	21,110	20,000	23,000	3,000	15.00%
6012	Books and Subscriptions	-	87	500	500	-	0.00%
8107	EDP Equipment - Replace	32,260	20,913	22,300	104,787	82,487	369.90%
8207	EDP Equipment - Additional	11,016	32,254	26,428	19,190	(7,238)	-27.39%
8400	Computer Software/Upgrades/Licenses	-	-	-	9,000	9,000	100.00%
Total Information Technology		\$ 80,003	\$ 100,687	\$ 89,864	\$ 188,387	\$ 98,523	109.64%

3161 - IT Service Contracts

Information Technology means the use of hardware, software, services and supporting infrastructure to manage and deliver information using voice, data and video. IT service contracts are any contracts that are designed to facilitate the use of technology, providing specialized solutions, processes and functions of software, hardware, networks, telecommunications and electronics. Items budgeted in this line item are:

	FY2021
Services Through ANS	
ESET - Anti Virus	900
Veritas - Backup	900
Watchguard - Wi-Fi Subscription and Firewall	2,000
Other	
DSI	6,100
Laserfische	4,100
National Timekeeping System	2,800
Open Fox/VITA - VITA	850
OLM - Webpage/Email	300
VEEAM Enterprise - Backup Solutions Virtual Machine	1,500
Total	19,450

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Information Technology (33205-21)

3311 - IT Technical Support

Technical support services providing assistance regarding a specific problem with computer systems, processes, hardware, networking, communications and electronics.

5240 - Internet Services

	FY2021
Comcast	2,800
Verizon DSL - Comcast Backup	2,160
TOTAL	4,960

5530: Meals and Lodging

Costs of meals, lodging, tolls and parking fees related to routine business and/or attendance for training.

5540 - Education and Training

Registration fees and materials to attend conferences, conventions and training sessions.

6001 - Computer Supplies and Consumables

Supplies and consumables needed for computer system operations

8107 - EDP Equipment - Replace

Electronic Data Processing (EDP) Equipment is any equipment used to input, process, output or display data. Such equipment includes desktop, laptops, tablets, terminals, dedicated servers, networking equipment, printers, scanners, keyboards, etc. This budgeted line item is for the replacement of existing equipment.

8207 - EDP Equipment - Additional

Electronic Data Processing (EDP) Equipment is any equipment used to input, process, output or display data. Such equipment includes desktop, laptops, tablets, terminals, dedicated servers, networking equipment, printers, scanners, keyboards, etc. This budgeted line item is for additional equipment to the existing inventory.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Information Technology (33205-21)

8107 - EDP Equipment - Replace

	FY2021
WiFi Access Points	2,400
Bosch Server (Cameras)	15,000
Bosch Terminals	3,182
Cameras (20)	10,000
Decoder (Camera Feeds)	2,000
Desktop Computers (15)	12,135
DVR - Southside	4,000
Fax Machines (3)	600
Intercoms (VISTA)	800
IP Based Phones/Hardware	8,575
Laptops (6)	4,500
Miscellaneous Cables/Parts/Hardware	7,000
Monitors / Peripherals	1,500
NAS (Taser) Body Camera	2,000
Printers (13)	3,400
Projectors (2) - Training Center/Classrooms	3,500
Scanners (8)	6,695
Servers (2)	11,000
Servers (Uninterruptible Power Supply *UPS) (2)	6,000
Unibrain 1394 Digital Camera (Booking)	500
TOTAL	104,787

8207 - EDP Equipment - Additional

	FY2021
Desktop Computers (3)	2,430
Printers (3)	1,440
Scanners (3)	2,400
Battery Backups (15)	900
Switches (1)	1,000
Miscellaneous Cables/Parts/Hardware	4,000
Toner Drums (4)	320
Networking Administration Area	500
NAS File Server	1,200
VEEAM Server	4,000
Access Points (2)	1,000
TOTAL	19,190

8400 - Computer Software/Upgrades/Licenses

Organized information that consists of the operating systems, utilities, programs and applications that perform a task or operation.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Training (33205-22)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3180	CIT Training	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.00%
3181	Basic and In-Service Training - RRCJA	46,055	47,909	58,000	58,000	-	0.00%
3500	Printing and Binding Services	-	-	1,000	1,000	-	0.00%
3600	Advertising	3,140	8,758	4,000	10,000	6,000	150.00%
5530	Meals and Lodging - Training	15,828	12,711	28,760	24,760	(4,000)	-13.91%
5540	Convention / Education	8,617	13,357	20,000	15,000	(5,000)	-25.00%
6010	Security Supplies	40,901	35,442	22,730	42,730	20,000	87.99%
6011	Uniforms	20,112	11,570	86,050	65,050	(21,000)	-24.40%
6013	Education Supplies - Classroom	1,619	1,431	2,000	2,000	-	0.00%
8102	Furniture and Fixtures	-	-	2,500	2,500	-	100.00%
Total Training		\$ 138,772	\$ 133,678	\$ 227,540	\$ 223,540	\$ (4,000)	-1.76%

3180 - CIT Training

Crisis Intervention Team (CIT) training involves working in a team with mental health practitioners, law/jail enforcement and medical personnel. The focus is to provide the best services possible to an individual demonstrating an acute episode of mental health crisis.

3181 - Basic and In-service Training

Payment to the Rappahannock Regional Criminal Justice Academy for:

- a. New Hires: 12 week basic training course for newly hired jails officers which includes classroom, practicum instruction in firearms, self-defensive, correctional procedures and physical training.
- b. In-Service Training: Every certified jail officer (CVRJ currently has 121 officers) must complete in-service training requirements in order to remain certified.

3500 - Printing and Binding Services

Services provided by a vendor for printing, binding, collating, and laminating printed materials in large volumes.

3600 - Advertising

Costs associated with marketing vacancy positions on an employment-related search engine in order to attract the most qualified candidates for vacant positions.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Training (33205-22)

5530 - Lodging/Meals/Tolls and Fees

Costs of meals, lodging, tolls and parking fees related to routine business and/or attending mandatory training for CVRJ.

	FY2021
Cadets - Academy 41 days x \$12.00 per day x 30 Cadets	14,760
Meals - Conferences and Seminars	5,000
Lodging - Conferences and Seminars	5,000
Total	24,760

5540 - Convention/Education

Registration fees and materials to attend conferences, conventions and training sessions.

6010 - Security Supplies

Payments for supplies that are used for training:

	FY2021
O.C. Aerosols & Cases	2,530
Ammo - Training/Duty	20,000
Glock Weapons	2,500
Tasers	4,000
Taser Cartridges	7,200
Range Supplies	6,500
Total	42,730

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Training (33205-22)

6011 - Uniforms

Payments for uniforms, badges, identification cards, holders, belts, jackets, caps, over boots and rain gear for the benefit of sworn staff, administration and records. Includes augment and/or replacement of existing uniforms.

	FY2021
Cadet Uniforms: \$135 @ 30	4,050
Replacement	20,000
New	10,000
Records/Classifications	5,000
Duty Gear New / Replace	20,000
Protective Gear	1,000
Instructor Uniforms (25)	5,000
Total	65,050

6013 - Educational Supplies

Payments for supplies used in the training classroom (i.e. Literature, CPR Manikins, Training AEDS, etc.).

8102 - Furniture and Fixtures

Payments made replace tables and chairs in the training rooms.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Transportation (33205-23)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3312	Repairs & Maintenance - Vehicles	\$ 3,404	\$ 16,439	\$ 12,500	\$ 12,500	\$ -	0.00%
5305	Insurance - Vehicles	9,850	9,849	9,850	9,850	-	0.00%
5510	Tolls	12	334	100	100	-	0.00%
6008	Fuel - Vehicles	24858	28,134	30,000	30,000	-	0.00%
6009	Supplies - Vehicles	4,084	1,573	5,000	5,000	-	0.00%
Total Transportation		\$ 42,208	\$ 56,329	\$ 57,450	\$ 57,450	\$ -	0.00%

3312 – Repairs and Maintenance / Vehicles and Equipment

Payments for repairs and maintenance to vehicles and any insurance deductibles for automobile claims.

5305- Insurance

Payments for insurance coverage for 18 vehicles

5510 – Tolls

Payments associated with traveling with an E-Z pass on highways that require a toll.

6008 - Fuel

Payments for the purchase of gasoline and fuel for all facility vehicles

6009 – Supplies - Vehicles

Payments for the purchase of oil, tires, batteries and lubricants for all facility vehicles.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Security (33205-30)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3500	Printing and Binding Services	6,877	3,080	7,500	10,500	3,000	40.00%
6005	Janitorial and Laundry Supplies	45,285	39,017	70,000	60,000	(10,000)	-14.29%
6006	Linen Supplies	25,769	44,140	58,600	55,000	(3,600)	-6.14%
6010	Security Supplies	52,813	7,928	47,725	38,725	(9,000)	-18.86%
6011A	Uniforms - Inmates	40,031	43,086	35,800	42,600	6,800	18.99%
8102	Furniture and Fixtures	800	1,000	1,000	3,600	2,600	260.00%
Total Security		\$ 171,575	\$ 138,251	\$ 220,625	\$ 210,425	\$ (10,200)	-4.62%

3500 - Printing and Binding Services

Services provided by a vendor for printing, binding, collating, and laminating printed materials in large volumes.

	FY2021
Inmate Request Forms	4,000
Inmate Hand Books	6,500
Total	10,500

6005 - Janitorial and Laundry Supplies

Payments for soaps, cleansers, disinfectants, toilet tissue, paper towels, waxes, mops, buckets, brooms and other disposable items associated with jail operations.

6006 - Linen Supplies

Payments for the purchase and/or replacement of sheets, blankets, mattresses, pillows, towels, washcloths and similar items.

	FY2021
Laundry Bags	2,000
Mattresses w/Pillow	25,000
Towels, Washcloths, Sheets, Blankets	27,000
Shower Shoes	1,000
Total	55,000

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Security (33205-30)

6010 - Security Supplies

Payments for supplies that are used for jail operations:

	FY2021
Transport Hoods	300
Alcosensor	1,200
Keys, Key Rings, Chits	1,300
Alcosensor Mouthpieces	2,000
Coolers	2,000
Inmate Arm Bands	4,000
Flashlights	1,200
Locks	400
Log Books	12,000
Magnetic Segregation Signs	400
Property Bags	5,000
Restraints	8,000
Hand Held Scanners	500
Laundry Cart	425
Total	38,725

6011 – Inmate Clothing

Payments for the purchase and/or replacement of inmate clothing due to “wear and tear”.

	FY2021
Jumpsuits	18,000
Kitchen Uniforms	1,000
Court Jumpsuits	4,700
Slip on Shoes	15,300
Workforce Uniforms	1,600
Workforce Winter Wear	2,000
Total	42,600

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Security (33205-30)

8102 - Furniture and Fixtures

Payments made for desks, file cabinets, lamps, calculators, chairs, furniture .

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Inmate Medical Services (33205-32)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3110	Outside Medical, Dental and Hospital Claims	\$ 612,612	\$ 888,345	\$ 615,000	\$ 800,000	185,000	30.08%
	<i>Outside Medical - Fluvanna Allocation</i>	81,830	43,944	91,266	116,640	25,374	27.80%
	<i>Outside Medical - Greene Allocation</i>	120,364	39,732	102,275	138,960	36,686	35.87%
	<i>Outside Medical- Louisa Allocation</i>	159,388	274,916	191,388	245,920	54,532	28.49%
	<i>Outside Medical - Madison Allocation</i>	30,539	296,244	65,252	87,920	22,669	34.74%
	<i>Outside Medical - Orange Allocation</i>	220,492	233,509	164,820	210,560	45,740	27.75%
3111	Physician	91,201	98,695	100,000	142,000	42,000	42.00%
3112	Dentist	47,466	66,917	65,000	65,000	-	0.00%
3115	Employee Medical Assessment	2,015	2,236	2,500	2,500	-	0.00%
3116	Psychiatrist	-	12,833	80,000	64,000	(16,000)	-20.00%
3117	Medical - DOC / Non-Member Responsible I/M	244,838	13,204	50,000	50,000	-	0.00%
3118	Laboratory and X-ray Services	42,094	29,063	42,000	42,000	-	0.00%
3119	Psychologist / RRCSB	65,760	80,000	83,200	83,200	-	0.00%
3161	EMR Maintenance Contract	-	5,800	17,400	20,000	2,600	14.94%
3323	Infectious Waste Removal	1,840	3,421	2,500	5,000	2,500	100.00%
3500	Medical Forms	605	659	1,000	1,000	-	0.00%
5530	Meals and Lodging	991	-	3,500	3,500	-	0.00%
5540	Conventions and Education	460	264	5,000	5,000	-	0.00%
5811	Permits, Fees and Licenses	196	503	1,000	1,500	500	50.00%
6003	Pharmaceuticals	226,428	286,512	300,000	300,000	-	0.00%
6011	Uniforms - Nurses	2,922	3,158	3,000	4,500	1,500	50.00%
6012	Books and Subscriptions	-	-	1,000	1,000	-	0.00%
6017	Medical Supplies	-	-	100,000	110,000	10,000	10.00%
8102	Furniture and Fixtures	797	932	1,000	2,000	1,000	100.00%
Total Inmate Medical Services		\$ 1,340,226	\$ 1,492,542	\$ 1,473,100	\$ 1,702,200	\$ 229,100	15.55%

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Inmate Medical Services (33205-32)

3110 - Outside Medical Care

CVRJ's medical staff and contractual providers provide essential medical, dental and mental health services to inmates. For inmates with chronic or acute medical conditions a referral will be issued for advanced care outside of the facility. For those inmates who are classified the responsibility of CVRJ, a medical insurance number will be provided to outside medical providers for insurance billing. Through contract negotiations with the Regional Jail Association, Anthem Inmate Medical Services Program provides negotiating insurance coverage. Claims are paid based upon negotiated fees and any amounts paid by Anthem are then billed to CVRJ. Anthem Inmate Medical Services Program is not a "traditional" health care plan, but a negotiating plan.

3111 - 3119 - Contractual Medical Services

Contractual medical services provided to the facility

3161 - Electronic Medical Records (EMR) Maintenance Contract

Electronic Medical Records (EMR) are the digital equivalent of paper records, or charts. EMR's contain general information such as treatment and medical history about an inmate. The annual maintenance contract is for monthly hosting and licensing fees and software upgrades.

3323 - Infectious Waste Removal

Infectious waste has been defined to include biological waste, cultures and stock, pathological waste and sharps. Each have a proper disposal method and must be disposed by managed guidelines so that the environment is not exposed to biological risk.

3500 - Medical Forms

Services provided by a vendor for printing, binding, collating, and laminating printed materials in large volumes

5530 - Lodging/Meals/Tolls and Fees

Costs of meals, lodging, tolls and parking fees related to routine business and/or attending mandatory training for CVRJ.

5540 - Convention/Education

Registration fees and materials to attend conferences, conventions and training sessions.

5811 - Permits, Fees and Licenses

Permits, fees and licenses are official certificates of permission that are required to perform a task. Medical staff are required to renew their licenses annually.

6003 - Pharmaceuticals

CVRJ contracts with Westwood Pharmacy to provide pharmaceuticals (both prescription and over the counter) for inmates.

6011 - Uniforms

Payments for uniforms, including badges, identification cards for medical staff.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Inmate Medical Services (33205-32)

6012 – Books and Subscriptions

Payments made for Virginia Code Books and other legal materials, periodicals, newspapers, magazines and technical literature.

6017 - Medical Supplies

CVRJ contracts with Westwood Pharmacy to provide non-durable disposable health care materials including gloves, UT cups, oxygen and any other items ordered or prescribed.

8102 - Furniture and Fixtures

Payments made for desks, file cabinets, lamps, calculators, chairs, shredder, etc.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Inmate Food Services (33205-33)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
5530	Meals and Lodging	\$ -	\$ -	\$ 1,000	\$ 500	\$ (500)	-50.00%
5540	Conventions and Education	657	5,135	5,400	5,400	-	0.00%
5811	Permits, Fees and Licenses	1,176	1,302	1,500	1,500	-	0.00%
6002	Disposable Products	6,803	10,089	10,950	15,000	4,050	36.99%
6004	Food and Beverages	633,576	692,975	702,625	900,000	197,375	28.09%
6005	Janitorial and Kitchen Cleaning Supplies	16,763	19,090	19,950	20,100	150	0.75%
6006	Kitchen Linens	2,173	1,539	1,500	1,500	-	0.00%
6011	Uniforms - Staff	3,149	3,716	3,500	5,000	1,500	42.86%
6011A	Uniforms and Protective Wear - Inmates	1,132	4,440	2,500	3,000	500	20.00%
6014	Food Services Prep Supplies	3,569	3,511	4,000	6,000	2,000	50.00%
8111	Food Services Equipment / Dinnerware - Rpl	5,455	15,658	7,500	9,500	2,000	26.67%
8211	Food Services Equipment / Dinnerware - New	5,228	14,382	9,000	17,500	8,500	94.44%
Total Inmate Food Services		\$ 679,681	\$ 771,837	\$ 769,425	\$ 985,000	\$ 215,575	28.02%

5530 - Lodging/Meals/Tolls and Fees

Costs of meals, lodging, tolls and parking fees related to routine business and/or attending mandatory training for CVRJ.

5540 - Convention/Education

Registration fees and materials to attend conferences, conventions and training sessions.

5811 - Permits, Fees and Licenses

Permits, fees and licenses are official certificates of permission that are required to perform a task. The Virginia Department of Health requires that CVRJ hold a Food Service Operation Permit. Additionally, all staff are required to satisfactorily complete the ServSafe Manager Certification Training Course offered by Virginia Tech.

6002 - Disposable Products

Food service products include a variety of disposable items used to serve, hold and consume food. Disposables may include paper plates, plastic cutlery, disposable tablecloths, gloves, food labels, napkins, etc.

6004 - Food and Beverages

Costs for food and beverages for daily inmate population, meals for staff for lunch and dinner, and meetings held at CVRJ.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Inmate Food Services (33205-33)

6005 - Janitorial and Kitchen Cleaning Supplies

Costs for soaps, cleansers, disinfectants, paper towels, waxes, mops, buckets, brooms and other disposable items associated with food operations .

6006 - Kitchen Linens

Costs for fabric goods intended for daily use in the food services area.

6011 – Uniforms / Staff

Payments for uniforms, including badges, identification cards for food services staff. Includes augment and/or replacement of existing uniforms.

6011A – Inmate Clothing

Payments for the purchase and/or replacement of inmate clothing and protective wear who are trustees in the food services area.

6014 – Food Preparation Supplies

Costs for knives, cooking utensils, portable cookers, can openers, water pitchers, small wares and other items relevant to the preparation of food.

8111 – Food Services Equipment and Dinnerware – Replacement:

	FY2021
Beverage Containers	700
Inmate Cups	3,000
Insulated Trays	1,100
Utility Kitchen Cart	1,000
Lounge Dinnerware	250
Food Cart	250
Inmate Flex Trays	3,200
TOTAL	9,500

8211 – Food Services Equipment and Dinnerware – New:

	FY2021
Tray Drying Racks (3)	12,000
Food Hot Holding Cabinet	5,500
TOTAL	17,500

**CENTRAL VIRGINIA REGIONAL JAIL
FY2021 ADOPTED BUDGET**

ADOPTED: MARCH 12, 2020

EXPENDITURES - RE-ENTRY PROGRAMS (33205-34)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3321	Maintenance Contracts	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
3500	Printing and Binding Services	1,230	1,768	2,500	4,216	1,716	68.64%
5410	Lease - HEM Equipment	988	1,815	2,400	16,500	14,100	587.50%
5410	Lease - Office Equipment	-	-	1,200	1,200	-	0.00%
5530	Meals and Lodging	481	982	1,000	7,400	6,400	640.00%
5540	Conventions and Education	955	215	1,500	3,300	1,800	120.00%
6001	Office Supplies	-	-	-	2,000	2,000	100.00%
6010	Security Supplies - Booking	406	89	500	-	(500)	-100.00%
6013	Classroom Education Supplies	-	708	7,000	17,000	10,000	142.86%
6015	Religious / Recovery Programs	-	-	4,877	7,900	3,023	61.98%
8102	Furniture and Fixtures	500	1,005	2,000	5,000	3,000	150.00%
				-			
Total Administrative		\$ 4,560	\$ 6,582	\$ 23,977	\$ 65,516	\$ 41,539	173.25%

3321 - Maintenance Contracts

A maintenance contract is an agreement which requires the specific performance of repairing, cleaning, altering, or improving of tangible personal property on a regular or irregular basis to ensure its continued satisfactory operation. The budgeted amount is for one (1) copier.

3500 - Printing and Binding Services

Services provided by a vendor for printing, binding, collating, and laminating printed materials in large volumes.

5410 - Lease: HEM Equipment

Lease of equipment for individuals who meet the qualifications of home electronic incarceration, including those who are under the Work Release Program who qualify for furloughs for specific holidays.

5410 - Lease: Office Equipment

Lease of office equipment for a explicitly specified piece of equipment. The budgeted amount is for one (1) copier.

5530: Meals and Lodging

Costs of meals, lodging, tolls and parking fees related to routine business and/or attendance for training.

**CENTRAL VIRGINIA REGIONAL JAIL
FY2021 ADOPTED BUDGET**

ADOPTED: MARCH 12, 2020

EXPENDITURES - RE-ENTRY PROGRAMS (33205-34)

5540 - Education and Training

Registration fees and materials to attend conferences, conventions and training sessions.

6001 - Office Supplies

Payments made for small, expendable, daily items that are used: (i.e. paper clips, post-it notes, pads, pens, pencils, copier paper, stationary, envelopes, and other miscellaneous items).

6013 - Educational Supplies

Supplies incurred for educational development courses, books, supplies, and other supplementary materials that are used in the classroom.

6015 - Religious & Recovery Programs:

Programs facilitated by the Chaplain providing scriptural studies, pastoral care, spiritual guidance and counseling . The budgeted line item is for

	FY2021
Cornerstone Books	500
Global University	1,000
Celebrate Recovery	1,200
Catholic Religious Material	300
Islamic Religious Material	1,800
Bibles / Purpose Driven	1,600
Network Conference Fees	500
C/R Training Conference	400
Chaplain Conference	600
Total	7,900

8102 - Furniture and Fixtures

Payments made for desks, file cabinets, lamps, calculators, chairs, shredder, etc.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Buildings and Grounds (33205-40)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
3310	Repairs / Building and Grounds	\$ 18,364	\$ 20,348	\$ 38,000	\$ 43,000	\$ 5,000	13.16%
3312	Repairs / Equipment	948	3,504	4,500	5,000	500	11.11%
3320	Maintenance Contracts	46,386	38,910	63,780	60,600	(3,180)	-4.99%
3322	Extermination Services	3,203	3,439	4,000	4,000	-	0.00%
3323	Refuse Collection	8,180	7,571	8,250	16,500	8,250	100.00%
5110	Electricity / Propane (Heat)	284,957	318,151	355,000	376,000	21,000	5.92%
5130	Water and Sewer	150,790	158,008	170,000	170,000	-	0.00%
5230	Telecommunications	20,156	26,688	25,000	31,000	6,000	24.00%
6007	Supplies - Buildings and Grounds	46,312	49,350	59,200	80,000	20,800	35.14%
6008	Fuel - Generators / Power Equipment	312	292	16,000	16,000	-	0.00%
6009	Supplies - Power Equipment	299	1,740	1,500	15,000	13,500	900.00%
8101	Machinery, Equipment, Power Tools	5,087	7,000	5,000	6,800	1,800	36.00%
Total Buildings and Grounds		\$ 584,994	\$ 635,001	\$ 750,230	\$ 823,900	\$ 73,670	9.82%

3310 - Repairs & Corrective Maintenance - Buildings/Grounds

Unscheduled repairs to the facility, including mechanical systems, to correct an emergency need to prevent injury, loss of property, or return. Repairs are initiated within a short time period and are performed by an outside source experienced in providing the needed repairs.

3312 - Repairs & Corrective Maintenance - Equipment

Unscheduled repairs to equipment to correct an emergency malfunction of equipment. Repairs are initiated within a short time period and are performed by an outside source experienced in providing the needed repairs.

3320 - Maintenance Contracts

Contractual agreements which provide periodic maintenance of buildings or equipment for fixed service fee.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Buildings and Grounds (33205-40)

3320 - Maintenance Contracts

	FY2021
Colonial Webb	35,000
Facility Support (Universal Power Supply)	3,000
Fidelity Power Systems (Generators)	3,600
Fire Marshal Inspection	1,000
HMS Fire Extinguishers (Inspection)	800
Fire X (Kitchen Exhaust Inspection)	800
Greer's Exhaust (Kitchen Exhaust Cleaning)	500
VSC Fire and Security (Sprinklers)	8,400
Quench	1,000
Lift Maintenance Contract	6,500
TOTAL	60,600

3322 - Extermination Services

Professional vermin and pest control of the facility, conduct monthly.

3323 - Refuse Collection

	FY2021
Updike	16,000
County Refuse Fee	200
Valley Proteins (Grease/Food Removal)	300
TOTAL	16,500

5110 - Electricity / Propane

Payments for electrical services from Dominion Power and for propane fillings at the warehouse

5130 - Water and Sewer

Payments for water and sewer to the Town of Orange

5230 - Telecommunications

Payments for services with telephone vendors for landlines and cellular service.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Buildings and Grounds (33205-40)

6007 - Supplies / Repairs, Maintenance

Purchase of maintenance, repair and operating supplies routinely used.

	FY2021
Paint Supplies	8,000
Electrical Supplies	12,000
Plumbing Supplies	20,000
Security Devices	7,000
Camera/Monitoring	7,000
Intercom Phones	8,000
General Supplies	3,000
Kitchen Repair Supplies	12,000
Fire Equipment, Sensors, Sprinklers	3,000
TOTAL	80,000

6008 - Fuel / Power Equipment

Purchase of gasoline and fuel for lawn care equipment, tractor, maintenance equipment and back-up generators.

6009 - Supplies / Power Equipment

Purchase of supplies needed to operate power equipment

8101 - Machinery, Equipment, Power Tools

CENTRAL VIRGINIA REGIONAL JAIL
FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Non-Departmental (33205-90)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
5600	Contributions	\$ 200	\$ 200	\$ 1,500	\$ 1,500	\$ -	0.00%
5840	Contingency	-	10,000	64,000	64,000	-	0.00%
Total Non-Departmental		\$ 200	\$ 10,200	\$ 65,500	\$ 65,500	\$ -	0.00%

5600 – Contributions

Payments made in the form of contributions to civil charities, and volunteer fire and rescue organizations. Additionally, used for special recognitions for staff (i.e., Employee of the Quarter, retirements), and non-staff related recognitions.

5840 – Contingencies

Reserved funds for unexpected expenditures outside the range of the usual operating budget. A reserve serves as a protection against possible loss in the event of an emergency situation, forced modifications or a reduction in revenue. The funds are used to utilize unexpected expenditures and are more commonly known as a “rainy day” fund.

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Capital Outlay (33205-94)

Account Number	Description	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADOPTED	FY2021 ADOPTED	DIFFERENCE +/-	% CHANGE
	<i>Capital - Replace</i>						
8101	Machinery and Equipment	\$ 23,553	\$ 57,913	\$ 147,000	\$ 184,500	\$ 37,500	25.51%
8103	Communication Equipment	13,490	-	15,000	15,000	-	100.00%
8105	Motor Vehicles and Motorized Equipment	69,460	69,183	70,000	70,000	-	0.00%
	<i>Capital - New</i>						
8201	Machinery and Equipment	\$ -	\$ 185,285	\$ 23,500	\$ -	\$ (23,500)	-100.00%
8202	Furniture and Fixtures	4,260	-	-	-	-	0.00%
8207	EDP Equipment	40,000	9,388	-	-	-	0.00%
	<i>Capital Improvement To Buildings/Grounds</i>						
8300	Entrance Metal Detector	\$ -	\$ -	\$ 4,200	\$ -	\$ (4,200)	-100.00%
	Tables For Block				\$ 17,400	17,400	100.00%
	Sally-Port Roll Up Door	8,725	-	12,000	-	(12,000)	-100.00%
	Security Glass	1,170	-	6,000	-	(6,000)	-100.00%
	Roof Repairs	369,455	-	-	-	-	0.00%
	ADA Renovations		14,685	-	7,500	7,500	100.00%
	Admin Renovations	16,615	-	-	-	-	0.00%
	Door Locks and Door Replacement	-	96,706	-	-	-	0.00%
	Renovations (G and H Blocks)	20,000	-	-	-	-	0.00%
	Renovations (I Block)	-	14,692	-	-	-	0.00%
	Renovations (Northside Plumbing)	-	-	850,000	-	(850,000)	-100.00%
	Total Capital Outlay	\$ 566,728	\$ 447,852	\$ 1,127,700	\$ 294,400	(833,300)	-73.89%

CENTRAL VIRGINIA REGIONAL JAIL

FY2021 ADOPTED BUDGET

ADOPTED: MARCH 12, 2020

EXPENDITURES - Capital Outlay (33205-94)

Capital - Replace

8101	<u>Machinery Equipment</u>	<u>FY2020</u>
	Washing Machine/Dryer	10,000
	Roof Top Exhaust Fan	5,500
	Ice Machine	12,000
	HVAC	50,000
	Walk Behind Mower and Zero Turn	10,000
	Generator	65,000
	Hot Water Heater - K Block	12,000
	Hot Water Heater	20,000
	TOTAL	184,500

8103	<u>Communication Equipment</u>	<u>FY2020</u>
	Radios	15,000

8105	<u>Motor Vehicles</u>	<u>FY2020</u>
		70,000