

Introduction

This brochure is provided by the Central Virginia Regional Jail as a service to assist attorneys in gaining access to the Jail and in coordinating services to clients held within the Jail.

The Jail welcomes any suggestions or comments regarding its policies governing attorney access and coordination of inmate services. All comments should be directed to: Superintendent, 13021 James Madison Highway, Orange, VA 22960.

Visits to Clients By Attorneys

Attorneys arriving at the Jail should proceed to the receptionist's window and sign into the Jail. You will be required to provide two forms of identification, one of which must be a current Bar Card and one which must contain your name and photograph.

Attorney visiting hours are limited to Monday through Friday between the hours of:
8:00 a.m. – 11:00 a.m.
1:00 p.m. – 4:00 p.m.
7:00 p.m. – 9:00 p.m.

Weekend attorney visits are limited to the same hours, but the attorney must first call the Jail at least one day in advance of the visit to receive approval. Visiting cannot be accommodated during other hours. The ending time is the time you must exit the facility to allow for normal operations such as count and meals. The procedure for admitting interpreters will be the same as for attorneys, with the following exception:

Prior to the initial visit of an interpreter, the attorney will call the Jail at least one day in advance and provide the Jail with the name, sex, date of birth, race and social security number of the interpreter. The interpreter must provide proper identification upon arrival at the Jail.

The Jail is equipped with five attorney/client meeting rooms providing privacy, both direct and non-contact. If these rooms are occupied, your visit may take place in a visitation booth or you may wait for the next available room.

During your visit it is essential that you not give your client anything other than legal papers, with paper clips and staples removed. All other items are strictly prohibited. Items from a client's family cannot be exchanged during a visit.

In case of an emergency in the facility, please follow the directions of the staff.

Attorney/Client Telephone Contact Procedure

Attorneys wishing to contact their clients by telephone may call (540)672-3222, to leave a message. When you call, give your name, current Bar Association card number, your office telephone number, and the name of your client. After verifying this information, the message will be delivered. Your client will return your call collect.

Visits to Clients by Ministers

Ministerial visits are the same hours as Attorneys. Picture identification and ministerial credentials are required.